

# Scrutiny Inquiry Panel - Dementia Friendly Southampton

Thursday, 3rd December, 2015  
at 5.30 pm

## **PLEASE NOTE TIME OF MEETING**

Conference Room 3 - Civic Centre

This meeting is open to the public

### **Members**

Councillor Burke  
Councillor Coombs (Chair)  
Councillor Houghton  
Councillor Lewzey (Vice-Chair)  
Councillor McEwing  
Councillor Painton  
Councillor Parnell

### **Contacts**

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## **PUBLIC INFORMATION**

### **Role of Scrutiny Panel Inquiry – Dementia Friendly Southampton**

The Overview and Scrutiny Management Committee have instructed the Scrutiny Panel to undertake an inquiry into Dementia Friendly Southampton.

Purpose: To review how far the Council is progressing in making Southampton a dementia friendly city and to identify further actions needed using the recognised framework developed by Alzheimer's Society.

### **Southampton City Council's Priorities**

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

**Use of Social Media:-** The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting.

### **Public Representations**

At the discretion of the Chair, members of the public may address the meeting about any report on the agenda for the meeting in which they have a relevant interest.

**Smoking policy** – the Council operates a no-smoking policy in all civic buildings.

**Mobile Telephones** – please turn off your mobile telephone whilst in the meeting.

**Fire Procedure** – in the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

**Access** – access is available for the disabled. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

### **Dates of Meetings: Municipal Year**

<b>2015</b>	<b>2016</b>
24 September	21 January
29 October	25 February
19 November	7 April
3 December	

## CONDUCT OF MEETING

### **TERMS OF REFERENCE**

The general role and terms of reference of the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

### **BUSINESS TO BE DISCUSSED**

Only those items listed on the attached agenda may be considered at this meeting.

### **RULES OF PROCEDURE**

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

### **QUORUM**

The minimum number of appointed Members required to be in attendance to hold the meeting is 3.

## **DISCLOSURE OF INTERESTS**

Members are required to disclose, in accordance with the Members' Code of Conduct, *both* the existence *and* nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

### **DISCLOSABLE PECUNIARY INTERESTS**

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

(iv) Any beneficial interest in land which is within the area of Southampton.

(v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

(vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

(vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value for the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or

- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

### **Other Interests**

A Member must regard himself or herself as having an 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

### **Principles of Decision Making**

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

## AGENDA

Agendas and papers are now available via the City Council's website

### **1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

### **2 DECLARATION OF PARTY POLITICAL WHIP**

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

### **3 DECLARATIONS OF SCRUTINY INTEREST**

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

### **4 STATEMENT FROM THE CHAIR**

### **5 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)** (Pages 1 - 2)

To approve and sign as a correct record the Minutes of the meetings held on 19th November, 2015 and to deal with any matters arising, attached.

### **6 MEETING FOUR - RESPECTABLE AND RESPONSIVE BUSINESS AND SERVICES, CONSISTENT AND RELIABLE TRAVEL OPTIONS** (Pages 3 - 6)

Report of the Director of Quality and Integration regarding respectable and responsive business and services and consistent and reliable travel options, attached.

Wednesday, 25 November 2015

HEAD OF LEGAL AND DEMOCRATIC SERVICES

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## SCRUTINY INQUIRY PANEL - DEMENTIA FRIENDLY SOUTHAMPTON

### MINUTES OF THE MEETING HELD ON 19 NOVEMBER 2015

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Present: Councillors Coombs (Chair), Houghton, Lewzey (Vice-Chair), McEwing, Painton and Parnell

Apologies: Councillor Burke

10. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted the apologies of Councillor Burke.

11. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

**RESOLVED** that the minutes of the meeting held on 29<sup>th</sup> October, 2015 be approved and signed as a correct record.

12. **MEETING THREE - COMMUNITY BASED SOLUTIONS**

The Panel considered the report of the Director of Quality and Integration written to develop an understanding of Community Based Solutions.

Following discussions with external partners the Panel concluded that:

- Continuity of care is valued and important in dementia care
- There is a mixed picture regarding care homes in Southampton and supporting people with dementia. Some homes are responding to the challenge. The ICUs role is to drive up standards and is supporting care homes to make improvements.
- The new Domiciliary Care Framework has resulted in a number of improvements through improved communications and trust, sharing good practice and improving quality through stronger relationships.
- There is evidence of strong links and integrated services between Housing Services, Integrated Commissioning Unit, domiciliary care, residential and nursing care that are helping to provide community based solutions for people with dementia.

**RESOLVED** that the comments made by a Lecturer in Gerontology, Centre for Research on Ageing, University of Southampton, Associate Director of Quality and the Integrated Care Transformation Manager from Southampton Integrated Commissioning Unit (ICU) and the Head of Housing Solutions and Supported Services Manager from Southampton City Council be noted and used as evidence in the review.

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# Agenda Item 6

<b>DECISION-MAKER:</b>	SCRUTINY INQUIRY PANEL		
<b>SUBJECT:</b>	MEETING FOUR – RESPECTFUL AND RESPONSIVE BUSINESS AND SERVICES, CONSISTENT AND RELIABLE TRAVEL OPTIONS		
<b>DATE OF DECISION:</b>	3 DECEMBER 2015		
<b>REPORT OF:</b>	DIRECTOR OF QUALITY AND INTEGRATION		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Amanda Luker</b>	<b>Tel:</b> 023 8072 5568
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<b>Director</b>	<b>Name:</b>	<b>Stephanie Ramsey</b>	<b>Tel:</b> 023 8029 6941
	<b>E-mail:</b>	<b>Stephanie.Ramsey@southampton.gov.uk</b>	

## STATEMENT OF CONFIDENTIALITY

None

## BRIEF SUMMARY

For the fourth meeting of the Making Southampton a Dementia Friendly City Inquiry a number of invited experts will provide an outline of the services that are commissioned and the contribution that they currently make towards making Southampton a dementia friendly city. They will provide detail of any gaps that they are currently aware of from best practice, and provide recommendations of where, as a city, we should be doing more and/or doing things differently.

As described in the introduction meeting, the work and priorities are aligned to the existing framework in place: Alzheimer's Society building dementia-friendly communities: a priority for everyone. The following area from the framework will form the basis of the second meeting.

- Respectful and responsive business and services – promote awareness of dementia in all shops, businesses and services so all staff demonstrate understanding and know how to recognise symptoms. Encourage organisations to establish strategies that help people with dementia utilise their business.
- Consistent and reliable travel options – ensure that people with dementia can be confident that transport will be consistent, reliable and responsive and respectful to their needs.

## RECOMMENDATIONS:

	(i)	The Panel is recommended to consider the comments made by the invited experts and use the information provided as evidence in the review.
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## REASONS FOR REPORT RECOMMENDATIONS

1.	To enable the Panel to compile a file of evidence in order to formulate findings and recommendations at the end of the review process.
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## ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2.	None.
<b>DETAIL (Including consultation carried out)</b>	
3.	<p>Katherine Barbour has been invited to contribute in two separate capacities, firstly for her professional role as Senior Project Manager, Dementia Quality Improvement Programme, Wessex Academic Health Science Network (AHSN). She will provide an overview of the projects that the ASHN are currently leading on, these include:</p> <ul style="list-style-type: none"> <li>• Dementia friendly GP surgery - developed a suite of resources to help make a GP surgery dementia friendly</li> <li>• Dementia care in acute settings – development programme aims to spread 10 proven initiatives to hospital across Wessex to improve dementia care and experience of people with dementia and their carers when visiting or admitted to hospital</li> <li>• Dementia webinars – developed a series of webinars on dementia</li> <li>• John’s campaign - promoting the rights of relatives of people with dementia admitted to hospital.</li> </ul>
4.	<p>Katherine is also involved on a personal level with the Portswood action group, the group are actively progressing dementia friendly work in Portswood and has been invited to share her involvement with this work.</p>
5.	<p>Phil Williams Health and Wellbeing Development Officer, Age UK Southampton has been invited to share his knowledge and experience in the following areas;</p> <ul style="list-style-type: none"> <li>• Age UK Southampton have received an office environment audit to become a dementia friendly office through a national Age UK initiative working with Innovations in Dementia</li> <li>• Dementia support is now integrated into Age UK Southampton’s core home-based and visiting service</li> <li>• Developing dementia friendly high streets.</li> </ul>
6.	<p>Simon Bell, Public Transport and Operations Manager, Southampton City Council has been invited to present an overview of the programmes which are helping residents with dementia use public transport in the city, these include:</p> <ul style="list-style-type: none"> <li>• Implementation of legible cities and legible public transport network schemes providing consistent information across the city</li> <li>• Improved stop kerb facilities to make getting on and off buses easier, and installed next stop audio and visual announcements on buses</li> <li>• Many services are route branded to assist people getting on the right bus</li> <li>• Developing “super stops” which are easier to use (e.g. central station)</li> <li>• Provide independent travel training for SENs.</li> </ul>
7.	<p>Representatives from bus operators First Group and Go South Coast have been invited to the meeting to discuss the steps that have been taken to help people with dementia access busses in Southampton and what more could be done.</p>
8.	<p>The guests invited to present information at the meeting will take questions</p>

	from the Panel relating to the evidence provided. Copies of any presentations will be made available to the Panel.
<b>RESOURCE IMPLICATIONS</b>	
<b><u>Capital/Revenue</u></b>	
9.	None.
<b><u>Property/Other</u></b>	
10	None.
<b>LEGAL IMPLICATIONS</b>	
<b><u>Statutory power to undertake proposals in the report:</u></b>	
11.	The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.
<b><u>Other Legal Implications:</u></b>	
12.	None
<b>POLICY FRAMEWORK IMPLICATIONS</b>	
13.	None

<b>KEY DECISION?</b>	No
<b>WARDS/COMMUNITIES AFFECTED:</b>	None directly as a result of this report
<b><u>SUPPORTING DOCUMENTATION</u></b>	
<b>Appendices</b>	
1.	None
<b>Documents In Members' Rooms</b>	
1.	None
<b>Equality Impact Assessment</b>	
Do the implications/subject of the report require an Equality and Safety Impact Assessments (ESIA) to be carried out.	No
<b>Privacy Impact Assessment</b>	
Do the implications/subject of the report require a Privacy Impact Assessment (PIA) to be carried out.	No
<b>Other Background Documents</b>	
<b>Equality Impact Assessment and Other Background documents available for inspection at:</b>	
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None

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